

MEETING NOTICE
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 46

Notice is hereby given that the Board of Commissioners of the **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 46** will hold a meeting on **December 19, 2016** at **7:00 p.m.** at the following location in the District: **Atascocita Volunteer Fire Department, Administrative Building, 18425 Timber Forest Drive, Humble, TX 77346.**

The District will consider and act upon the following matters:

1. Call Meeting to Order and Establish a quorum.
2. To approve the Minutes of prior meeting(s).
3. To review and take action on engagement of auditor to perform District 2016 Audit.
4. To review and take action on sales tax reports.
5. To receive a financial report from the District Treasurer and District bookkeeper.
6. To pay District bills.
7. To discuss and take action on the ratification of a continuing Contract with a private law firm for the collection of delinquent District ad valorem property taxes, and providing for the payment of up to 20% of the delinquent taxes, penalties, and interest which are collected by the attorney under said Contract.
8. To discuss and take action on the imposition of additional penalty on delinquent taxes for 2016 pursuant to Section 33.07 of the Property Tax Code and adoption of a Resolution regarding same.
9. To discuss and take action on the imposition of additional penalty on delinquent taxes for 2016 to defray costs of collection by the District's delinquent tax attorney, pursuant to Section 33.08 of the Property Tax Code and adoption of a Resolution regarding same.
10. To discuss and take action on the imposition of early additional penalty for collection costs for taxes imposed on personal property on delinquent taxes pursuant to Section 33.11 of the Property Tax Code and adoption of a Resolution regarding same.
11. To review and take action on the payment of operations funding pursuant to budget and service agreement with the Department.
12. To review and take action on District Investments.
13. To receive a report from the AVFD and ESD Transition Committee and to take any necessary action related thereto.
14. To review, discuss and take action regarding revisions to the District's 2017 budget to reflect the combined costs of the merger of AVFD and District expenses.

15. To review, discuss and take action regarding volunteer pensions and benefits for part time employees transitioning from AVFD to the District.
16. To review, discuss and take action regarding forming any needed additional committees.
17. To review, discuss and take action regarding the ISO rating for the department and/or District.
18. To receive a report from Atascocita VFD.
19. To review, discuss and take action regarding the status of Ladder No. 19.
20. To review, discuss and take action on any necessary repairs for equipment, apparatus and facilities in service to the District.
21. To review discuss and take action regarding filing an assumed name certificate for the District.
22. To review discuss and take action regarding either using a Payroll Services Agreement or the Net Suite computer system which can manage the Districts payroll, budget and human resources needs.
23. To review, discuss and take action on submittals by the Department of thirty (30) day advance request(s) for purchase of needed District assets.
24. Review, discuss and take action to confirm the date for any future meetings including the next regular District meeting scheduled for January 16, 2017.
25. Discuss any new items which need to be on the agenda for the subsequent District meetings including the regular District meeting.
26. Receive public comment.
27. To meet in Executive Session pursuant to Texas Government Code §551.071, §551.072, §551.074 and §551.076 to discuss District real estate, personnel matters or to discuss legal matters determined by district counsel which pursuant to the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas requires private consultation with the District.
28. To review and take action to amend engagement for legal services to include legislative activities.
29. Adjournment.



Ira A. Coveler

IRA A. COVELER
 COUNSEL-HARRIS COUNTY EMERGENCY
 SERVICES DISTRICT NO. 46
 TWO MEMORIAL CITY PLAZA
 820 Gessner, Suite 1710
 Houston, Texas 77024
 Telephone: (713) 984-8222
 Facsimile: (713) 984-0670