

MEETING NOTICE

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 46

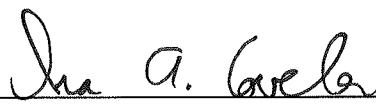
Notice is hereby given that the Board of Commissioners of the **Harris County Emergency Services District No. 46** will hold a meeting on **June 19, 2017 at 7:00 p.m.**, at the **Atascocita Volunteer Fire Department, Administrative Building**, located at **18425 Timber Forest Drive, Humble, TX 77346**.

The District will consider and act upon the following matters:

1. Call meeting to order and establish a quorum.
2. To approve the Minutes of prior meeting(s).
3. To receive a financial report from the District Treasurer and District bookkeeper.
4. To review, discuss and take action on the 2016 District Audit.
5. To pay District bills.
6. To review and discuss appraisal values of the District and authorize counsel to prepare and publish Effective Tax Rate Notice.
7. To review and take action on the payment of operations funding pursuant to budget and service agreement with the Department.
8. To review and take action on District Investments.
9. To review, discuss and take action regarding monthly purchasing policies and procedures by the District related to the operations of the District Fire and EMS divisions.
10. To review, discuss and take action regarding the District obtaining a Texas Payment Card Consortium Purchasing card and credit card and adopting a policy related to the use of same.
11. To review and take action on creation, adoption and amendment of District policies, procedures and standard operating guidelines.
12. To review, discuss and take action regarding creation, adoption and amendment of District Employee Handbook.
13. To review, discuss and take action regarding other matters related to the transition of operations from AVFD to the District.
14. To review, discuss and take action to enroll AVFD employees under the District health insurance plans.
15. To review, discuss and take action regarding retirement and benefits for the AVFD volunteers transferring to the District.
16. To review, discuss and take action regarding revisions to the District's 2017 budget to reflect the combined costs of the merger of AVFD and District expenses.
17. To review, discuss and take action regarding forming any needed additional committees.
18. To review, discuss and take action on the report received from Fire Chief Mike Mulligan.

19. To review, discuss and take action on the EMS report received from Atascocita VFD.
20. To review, discuss and take action on the fire and rescue report received from Atascocita VFD.
21. To review, discuss and take action regarding engaging an ISO Consultant for assistance preparing for the upcoming ISO audit and to receive a report from any committees related thereto.
22. To review and take action regarding matters related to Atascocita Volunteer Fire Station 19 construction issues with Brookstone, LP.
23. To review, discuss and take action on the administrative and facilities reports received from Atascocita VFD.
24. To review, discuss and take action on any necessary repairs for equipment, apparatus and facilities in service to the District.
25. To review, discuss and take action on submittals by the Department of thirty (30) day advance request(s) for purchase of needed District assets.
26. To review, discuss and take action on legislative matters.
27. To review, discuss and take action on approval of expenses related to upcoming and completed training classes for the District Commissioners, fire and EMS personnel and volunteers and administrative staff, including courses materials, equipment, lodging and other similar per diem expenditures.
28. Review, discuss and take action to confirm the date for any future meetings including the next regular District meeting scheduled for July 17, 2017.
29. Discuss any new items which need to be on the agenda for the subsequent District meetings including the regular District meeting.
30. Receive public comment.
31. To meet in Executive Session pursuant to Texas Government Code §551.071, §551.072, §551.074 and §551.076 to discuss District real estate, personnel matters or to discuss legal matters determined by district counsel which pursuant to the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas requires private consultation with the District.
32. Adjournment.




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