

**MEETING NOTICE**  
**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 46**

Notice is hereby given that the Board of Commissioners of the **Harris County Emergency Services District No. 46** will hold a meeting on **September 17, 2018 at 7:00 p.m.**, at the **Atascocita Fire Department, Headquarters Building**, located at **18425 Timber Forest Drive, Humble, TX 77346**.

The District will consider and act upon the following matters:


1. Call meeting to order and establish a quorum.
2. To approve the Minutes of prior meeting(s).
3. To receive a presentation from Kronis Revenue Solutions regarding the status of the District's EMS billing.
4. To receive a financial report from Mary Anne Sokol, District bookkeeper and take any necessary action regarding the report.
5. To pay District bills and approve commissioner submittals pursuant to Texas Health and Safety Code §775.038(a-1).
6. To review, discuss and take action regarding the 2018 District Investment Policy.
7. To review, discuss and take action regarding District Investments including investing District funds with TexPool and Texas Cooperative Liquid Assets Securities System Trust (Texas CLASS).
8. To review, discuss and take action regarding the District's debt service obligations.
9. To review and take action on 2018 appraisal valuations.
10. To review and take action on the adoption of the 2019 operating budget.
11. To adopt the 2018 District tax rate.
12. To review, discuss and take action on the Department reports.
13. To receive a report from the District regarding the historical geographical distribution of the Department's calls for service.
14. To select a contractor to erect the radio tower at Station 39.
15. To review, discuss and take action on the Station 29 renovation and Maintenance Facility projects, including entering into an agreement with PGAL Architects to complete design documents for the station renovation.
16. To review, discuss and take action on the property acquisition report from BD Realty.
17. Review, discuss and take action on submittals of thirty (30) day advance request(s) for necessary purchases related to the provision of emergency services in accordance with the current District Budget.
18. To review, discuss and take action for the sale or disposal of obsolete surplus and/or salvage property pursuant to Texas Health and Safety Code §775.251.

19. To review, discuss and take action on any necessary repairs of equipment, apparatus and facilities in service to the District.
20. To review, discuss and take action regarding adoption, amendment and explanation of District policies, procedures and standard operating guidelines.
21. Review, discuss and take action to confirm the date for any future meetings including the next regular District meeting scheduled for October 15, 2018.
22. Discuss any new items which need to be on the agenda for the subsequent District meetings including the regular District meeting.
23. Receive public comment.
24. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.
25. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
26. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
27. Review and take action on District real estate matters and personnel matters discussed in closed session.
28. To review, discuss and take action regarding vendors to provide services to the District related to the investigation of potential real estate purchases, such as environmental engineers, surveyors and civil engineers.
29. Adjournment.

**HARRIS COUNTY  
EMERGENCY SERVICES DISTRICT NO. 46**



By: \_\_\_\_\_

  
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