

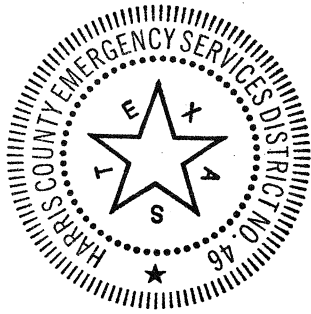
**MEETING NOTICE**  
**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 46**

Notice is hereby given that the Board of Commissioners of **Harris County Emergency Services District No. 46** will hold a meeting on **Monday, December 16, 2019 at 7:00 p.m.**, at the **Atascocita Fire Department, Headquarters Building**, located at **18425 Timber Forest Drive, Humble, Texas 77346**.

The District will consider and act upon the following matters:

1. Call meeting to order and establish a quorum.
2. To receive public comment.
3. To approve the Minutes of prior meeting(s).
4. To receive a financial report from Mary Anne Sokol, District bookkeeper and take any necessary action regarding the report.
5. To review, discuss and take action regarding the District's 2020 Capital Budget
6. To receive a report from Alberta Balderas with ESD Tax Management Services regarding matters related to the District's Sales Tax revenue.
7. To pay District bills and approve commissioner submittals pursuant to Texas Health and Safety Code §775.038(a-1).
8. To review, discuss and take action on the Department reports.
9. To review, discuss and take action regarding the acquisition of a non-critical vehicle to be used to perform protection duties on scene.
10. To review, discuss and take any necessary action related to the 1501 Rustic Timbers property.
11. To review, discuss and take action regarding engaging BMI Audit Services, LLC to perform auditing of the District's third party billing company.
12. To review, discuss and take action regarding Station 29 including preparing a Request for Qualifications for an architect to design a new Station 29.
13. To review, discuss and take action regarding property and vehicle insurance matters.
14. To review, discuss and take action regarding District purchases pursuant to the District budget.
15. Review, discuss and take action on submittals of thirty (30) day advance request(s) for necessary purchases related to the provision of emergency services in accordance with the current District Budget.
16. To review, discuss and take action for the sale or disposal of obsolete surplus and/or salvage property pursuant to Texas Health and Safety Code §775.0735.
17. To review, discuss and take action on any necessary repairs of equipment, apparatus and facilities in service to the District.
18. Review, discuss and take action to confirm the date for any future meetings including the next regular District meeting scheduled for January 20, 2020.

19. Discuss any new items which need to be on the agenda for the subsequent District meetings including the regular District meeting.
20. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.
21. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
22. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
23. Review and take action on District real estate matters and personnel matters discussed in closed session.
24. Adjournment.



**HARRIS COUNTY  
EMERGENCY SERVICES DISTRICT NO. 46**

By:

*Nicole E. Pierce*

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