

**MINUTES OF THE NOVEMBER 16, 2020 MEETING OF  
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 46**

A Meeting was duly called of **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 46**, which was held on November 16, 2020, at the Offices of the District at the Atascocita Fire Department Headquarters Building located at 18425 Timber Forest Drive, Humble, Texas 77346.

The Meeting was called to order at 7:03 p.m., by **TOM TRUVER**, President. Those Commissioners present were **TOM TRUVER**, **JOHN COYLE**, and **JOHN BOLLUM**. **RON CLARKE** joined the meeting by phone. **BUDDY RICE** was not present for the meeting. Chief of Department Mike Mulligan, Assistant Chief of EMS Sean Conley, Assistant Chief of Fire Sean Richardson, Director of ITC & Operations Support Mike Wassell, District Administrator Mary Anne Sokol, District Counsel, Mr. Ira Coveler of Coveler & Peeler, P.C., Alberta Balderas of ESD Tax Management Services and Mr. Ricardo Martinez of Martinez Architects were also in attendance at this meeting.

The Board opened the floor to receive public comment though none was offered.

The Board next received the confidential sales tax report from Alberta Balderas of ESD Tax Management Services regarding matters related to the District's Sales Tax revenue. Ms. Balderas reported the receipt of \$81,361.27 in sales tax revenue and compared this to the actual collections of the same month in 2019 looking at same taxpayers. Ms. Balderas noted that there had been a deallocation from Aldi food market, but that collections from Best Buy are returning to normal. She is reviewing the sales of the District's McDonald's restaurant. Following discussion and the review of the report, a Motion was made by Mr. **CLARK**, seconded by Mr. **BOLLUM** to accept the sales tax report as presented. After discussion, the Motion was approved by a vote of 4 to 0. The Board thanked Ms. Balderas for the report.

The Board tabled the review of the October 19, 2020 meeting minutes.

The District next received a financial report from Mary Anne Sokol, District Administrator for the period ended October 31, 2020. Ms. Sokol informed the Board that there would be no need to access the Texpool account. Thereupon after review, Mr. **CLARK** made a Motion, seconded by Mr. **BOLLUM**, to accept the financial report as presented. After discussion, the Motion was approved by a vote of 4 to 0. Please see the District's treasurer's Report for a more detailed presentation of the financial condition of the District.

The Board next addressed District bills and commissioner submittals. After review, Mr. **BOLLUM** made a Motion, seconded by Mr. **COYLE** to ratify and approve the payment of the District's submittals and bills. The Motion was approved by a vote of 4 to 0.

Mr. **COYLE** then made a Motion to approve payment of submittals as presented. Mr. **BOLLUM** seconded the Motion. The Motion was approved by a vote of 4 to 0. Please see the District's treasurer's Report for a more detailed presentation of the bills and invoices submitted for payment.

The Board then discussed with Chief Mulligan and other persons present for this meeting matters related to COVID 19. Chief Mulligan reported there were no known on duty transmissions of the COVID 19 virus.

The Board next reviewed the Station 29 renovation/reconstruction. Mr. Ricardo Martinez provided an update with discussion of the water runoff from the adjoining apartment complex. No action taken.

The Board next addressed the renovation of the District's maintenance facility. Chief Mulligan stated that the south paving had been poured. Chief Mulligan shared his communications with the facilities maintenance personnel at Humble ISD and their enthusiasm to assist the Department with providing detention capacity to the maintenance facility site. Chief Mulligan added that the HISD engineer needs to know the outfall elevation needed for the District's facility. No action taken.

The Board then received reports from the Department, previously mailed out by Chief Mulligan. Sean Conley reported that he had a crew heading to El Paso to provide EMS services and that operations in El Paso were being deployed in a MASH unit setting. Chief Conley stated that personnel had been hired for Medic 49 and a fourth (4<sup>th</sup>) truck was expected to be in service by January 1<sup>st</sup>. Sean Richardson reported that training had been conducted at the maintenance facility and the Department was able to take advantage of a condemned building on FM 1960 (part of the road expansion project) for training purposes. After review, a Motion was made by Mr. **BOLLOM** seconded by Mr. **COYLE** to approve the Department reports as received. The Motion was approved by a vote of 4 to 0.

The Board then addressed the ISO evaluation of the Department's Public Protection Classification (PPC). No action taken.

The Board then addressed the ratification of a continuing Contract with a private law firm for the collection of delinquent District ad valorem property taxes and providing for the payment of up to 20% of the delinquent taxes, penalties, and interest which are collected by the attorney under said Contract. After review, Motion was made by Mr. **COYLE**, seconded by Mr. **BOLLOM** to approve the Contract with Linebarger Goggan Blair & Sampson LLP. After discussion, the Motion was approved by a vote of 4 to 0.

The Board then discussed the imposition of additional penalty on delinquent taxes for 2020 pursuant to §33.07 of the Texas Property Tax Code and adoption of a Resolution regarding same. After review, Motion was made by Mr. **COYLE**, seconded by Mr. **BOLLOM** to adopt a Resolution imposing additional penalty on delinquent taxes for 2020. After discussion, the Motion was approved by a vote of 4 to 0.

The Board then addressed the imposition of additional penalty on delinquent taxes for 2020 to defray costs of collection by the District's tax attorney, pursuant to §33.08 of the Texas Property Tax Code and adoption of a Resolution regarding same. After review, Motion was made by Mr. **COYLE**, seconded by Mr. **BOLLOM** to adopt a Resolution imposing additional penalty on delinquent taxes for 2020 to defray costs of collection by the District's tax attorney. After discussion, the Motion was approved by a vote of 4 to 0.

The Board then discussed the imposition of early additional penalty for collection costs for taxes imposed on personal property on delinquent taxes pursuant to §33.11 of the Texas Property Tax Code and adoption of a Resolution regarding same. After review, Motion was made by Mr. **COYLE**, seconded by Mr. **BOLLOM** to adopt a Resolution imposing early additional penalty for collection costs for taxes imposed on personal property on delinquent taxes. After discussion, the Motion was approved by a vote of 4 to 0.

The Board took no action on (30) day advance requests as none were submitted by the Department.

The Board next addressed the sale or disposal of surplus and/or salvage property pursuant to Texas Health and Safety Code §775.251. After review, a Motion was made by Mr. **BOLLOM**, seconded by Mr. **COYLE** to approve the sale of the District's 2005 Ford Expedition. Mike Wassell also indicated that he would potentially be presenting a 2015 ambulance in January 2021 for auction. The Motion was approved by a vote of 4 to 0.

The Board took no action on repairs for equipment, apparatus and facilities in service to the District.

The Board then confirmed the date for the next regular meeting will be December 21, 2020, either in-person or via teleconference. All commissioners found the date accommodating to their schedules.

The Board then reviewed items to be placed on the December meeting agenda. No specific items were requested.

The Board did not exercise the option to enter Closed Session therefore no action was taken in relation to employment related claims, real estate matters or personnel matters.

There being no further business brought before the Board, Mr. **COYLE** made a Motion, seconded by Mr. **BOLLOM** to adjourn the meeting. The meeting adjourned at 7:46 P.M.

  
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Buddy Rice  
Secretary of the Board