

**MINUTES OF THE AUGUST 15, 2022 PUBLIC MEETING OF
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 46**

A Meeting was duly called of **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 46**, which was held on August 15, 2022, at the Offices of the District at the Atascocita Fire Department, Headquarters Building, located at 18425 Timber Forest Drive, Humble, Texas 77346.

The Meeting was called to order at 7:00 p.m., by **TOM TRUVER**, President. Those Commissioners present were **TOM TRUVER, BUDDY RICE, JOHN BOLLLOM** and **JAMES CONE**. Commissioner **RON CLARKE** was not in attendance at the meeting. Chief of Department Mike Mulligan, Assistant Chief of EMS Sean Conley, Assistant Chief of Operations Terry Wygal, Director of ITC & Operations Support Mike Wassell, Director of Human Resources and Finance Mary Anne Sokol, District Counsel, Mr. Ira Coveler of Coveler & Peeler, P.C., and Ricardo Martinez of Martinez Architects were also in attendance. Numerous members of the Atascocita Fire Department were also in attendance.

The Board opened the floor to receive public comment though none was offered.

The Board then addressed the Station 29 construction project. Ricardo Martinez of Martinez Architects presented an update on the project and made special note of the following matters:

1. Cores had not been drilled as originally scheduled;
2. Drilling scheduled to commence tomorrow, August 16th with Ninyo & Moore present to monitor the coring of the slab and piers;
3. The Board did not take action on Pay Application No. 11 in the amount of \$410,266 as it was not timely submitted for approval this evening.

The Board then reviewed the District sales tax report prepared by Ms. Alberta Balderas. Thereupon after review, Mr. **CONE** made a Motion, seconded by Mr. **RICE**, to accept the sales tax report as presented. Thereafter, President **TRUVER** called for a vote and the motion passed by a vote of 4 to 0.

The District next received a financial report prepared by Mary Anne Sokol, Director of Finance, for the period ended July 31, 2022. There was some discussion regarding bay door repairs and Ms. Sokol stated funds in the amount of \$17,000 had been allocated for the replacement of bay door motors. Thereupon after review, Mr. **BOLLLOM** made a Motion, seconded by Mr. **CONE**, to accept the financial report as presented. Thereafter, President **TRUVER** called for a vote and the motion passed by a vote of 4 to 0.

Please see the District's treasurer's Report for a more detailed presentation of the financial condition of the District.

Mr. Coveler next reviewed the District's 2022 Tax Rate Scenarios with the Board and other persons present at the meeting. Mr. Coveler reminded the Board of the Public Hearing to be held August 23, 2022 at 7:00 p.m., to adopt the 2022 Tax Rate. No action taken.

The Board next addressed District bills and commissioner submittals. After review, Mr. **BOLLOM** made a Motion, seconded by Mr. **CONE** to ratify and approve the payment of the District's bills as presented. Thereafter, President **TRUVER** called for a vote and the motion passed by a vote of 4 to 0.

Please see the District's treasurer's Report for a more detailed presentation of the bills and invoices submitted for payment.

The Board tabled agenda item 8, review of the meeting minutes of prior meeting(s).

The Board next received reports from the Department, previously emailed out by Chief Mulligan. Chief Mulligan invited any questions from the Board. Chief Mulligan stated Humble will be adding another ambulance and crew. After review, a Motion was made by Mr. **CONE** seconded by Mr. **RICE** to approve the Department reports as received. Thereafter, President **TRUVER** called for a vote and the motion passed by a vote of 4 to 0.

The Board next addressed thirty (30) day advance requests submitted by the Department. No requests were received for consideration. No action taken.

The Board then addressed the sale or disposal of surplus and/or salvage property pursuant to Texas Health and Safety Code §775.251. No action taken.

The Board next addressed repairs for equipment, apparatus and facilities in service to the District. Chief Mulligan reported on the repair of Engine 29, coming in at \$35,000, the cost of which was almost entirely covered by insurance due to the efforts of the Chief and Mr. Wassell. Chief Mulligan also noted the need for an emergency repair of the HVAC system at Station 19 with a cost not to exceed \$10,000. No action taken.

The Board did not exercise the option to enter Closed Session.

The Board took no action on real estate matters.

The Board then confirmed the date for the next regular meeting to be September 19, 2022. All commissioners found this date to be accommodating to their schedules. No specific requests were made for placement on the September meeting agenda.

There being no further business brought before the Board, Mr. **RICE** made a Motion seconded by Mr. **CONE** to adjourn the meeting 7:28 P.M. Thereafter, President **TRUVER** called for a vote and the motion passed by a vote of 4 to 0.

The foregoing minutes were passed and approved by the Board of Commissioners on September 19, 2022.


JOHN BOLLOM
District Secretary of the Board