

MINUTES OF FEBRUARY 17, 2025 MEETING
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 46

A public meeting was duly called by the Board of Commissioners of **Harris County Emergency Services District No. 46** on **February 17, 2025**, which was held at the **Atascocita Fire Department, Headquarters Building**, located at **18425 Timber Forest Drive, Humble, Texas 77346**.

CALL MEETING TO ORDER, ROLL CALL AND ESTABLISH A QUORUM.

The meeting was called to order at 7:00 p.m. by **Tom Truver**, President of the Board and Chairman of the meeting.

President **Truver** announced that a quorum was present. Those Commissioners present for the meeting were:

Tom Truver	President	Present
Buddy Rice	Vice President	Absent
John Bollom	Treasurer	Present
Ron Clarke	Secretary	Present
James Cone	Asst. Sec/Treas.	Present

Also present at the meeting were Chief of the Department, Mike Mulligan, Director of ITC & Operations Support Mike Wassell, Assistant Chief of Operations Terry Wygal, EMS Director Season Conley, Director of Human Resources and Finance Mary Anne Sokol, Ira Coveler and Melissa Wiggins of Coveler & Peeler, P.C., District legal counsel, Alberta Balderas of ESD Tax Management Services, and members of the Fire Department and public.

JOIN TOGETHER IN THE PLEDGE OF ALLEGIANCE.

The District Commissioners and other persons present at the meeting joined together to recite the Pledge of Allegiance to the United States and Texas.

TO RECEIVE PUBLIC COMMENT.

The Board next opened the floor to public comment. Mr. **Bollom** complimented the team responsible for the Station 29 Grand Opening event on Saturday, February 15, 2025.

TO REVIEW, DISCUSS AND TAKE ACTION ON ANY MATTERS RELATED TO THE STATION 29 CONSTRUCTION PROJECT.

Mr. Martinez next presented an update regarding Station 29. The Station's grand opening took place on Saturday, February 15, 2025, including a bus service to bring visitors to the site due to limited parking availability. He then presented Pay Application No. 7 in the amount of \$216,756.39 from MACO, and noted a remaining project balance of \$274,684.39. Two (2) more pay applications were anticipated for the project, after which close-out documents would be prepared, and final retainage on the project would be released. After discussion, Mr. **Bollom** made a Motion, seconded by Mr. **Clarke**, to approve the report and payment of Pay Application No. 7 as presented. Thereafter, the Motion passed by a vote of 4 to 0.

Chief Mulligan then noted that work on the Station's HVAC system replacement would begin on Tuesday, February 18, 2025.

TO REVIEW, DISCUSS AND TAKE ANY NECESSARY ACTION RELATED TO THE CONSTRUCTION OF THE DISTRICT'S MAINTENANCE FACILITY.

Mr. Martinez next addressed the District's Maintenance Facility, stating no progress had been made at this time, though all necessary paperwork for domestic sprinklers had been submitted to the City of Humble for approval. Once approval was received, additional information and cost estimates would be presented to the Board. Mr. Coveler noted that if MACO was willing to expand their current scope of work, any additional work on the maintenance facility would be added to the existing project. He requested approval for the project from the Board, and advised that a GMP amendment would be addressed once pricing was available, if MACO agreed to the project.

After discussion, Mr. **Cone** made a Motion, seconded by Mr. **Clarke**, to approve the report, and expansion of MACO's scope of work to include the maintenance facility as discussed. Thereafter, the Motion passed by a vote of 4 to 0.

TO RECEIVE A SALES TAX REPORT FROM ESD TAX MANAGEMENT SERVICES.

The Board next received the District's sales tax report from Ms. Alberta Balderas, who stated allocations for the month of February totaled \$654,512.14, approximately \$77,975.26 more than the same period in 2024. Six (6) entities contributed significant allocations during the month of January, totaling \$149,766.57. Ms. Balderas then noted entities which were under review for lacking or questionable allocations, and was asked to remove two (2) entries from the report at this time. After review, Mr. **Bollom** made a Motion, seconded by Mr. **Cone**, to approve the report as presented. Thereafter, the Motion passed by a vote of 4 to 0.

TO RECEIVE A FINANCIAL REPORT AND TAKE ANY NECESSARY ACTION REGARDING THE REPORT.

The Board next received the District's financial report presented by Ms. Mary Anne Sokol, who stated District cash balances totaled \$15,944,477, and that approximately seventy-seven percent (77%) of property tax revenue had been received. The District's budget was currently in line with expectations, with no events of note being addressed. After review, Mr. **Cone** made a Motion, seconded by Mr. **Clarke**, to approve the report as presented. Thereafter, the Motion passed by a vote of 4 to 0.

TO PAY DISTRICT BILLS AND APPROVE COMMISSIONER SUBMITTALS PURSUANT TO TEXAS HEALTH AND SAFETY CODE §775.038(A-1).

The Board next addressed District bills and Commissioner submittals. After review, Mr. **Bollom** made a Motion, seconded by Mr. **Cone**, to approve payment of the District's expenses as presented. Thereafter, the Motion passed by a vote of 4 to 0.

TO APPROVE THE MINUTES OF PRIOR MEETING(S).

The Board then reviewed the January 20, 2025 meeting minutes. After review, Mr. **Clarke** made a Motion, seconded by Mr. **Cone**, to approve the minutes as presented. Thereafter, the Motion passed by a vote of 4 to 0.

TO REVIEW, DISCUSS AND TAKE ACTION REGARDING THE SELECTION OF ADDITIONAL BOOKKEEPING SERVICES FOR THE DISTRICT.

The Board took no action regarding additional bookkeeping services for the District.

TO REVIEW, DISCUSS AND TAKE ACTION ON THE DEPARTMENT REPORTS.

Chief Mulligan next addressed Department reports, noting that going forward, reports for response times would be provided in a summary format. There being no additional questions or concerns related to the reports, Mr. **Clarke** made a Motion, seconded by Mr. **Cone**, to approve the reports as provided. Thereafter, the Motion passed by a vote of 4 to 0.

TO REVIEW, DISCUSS AND TAKE ACTION ON SUBMITTALS OF THIRTY (30) DAY ADVANCE REQUEST(S) FOR NECESSARY PURCHASES RELATED TO THE PROVISION OF EMERGENCY SERVICES IN ACCORDANCE WITH THE CURRENT DISTRICT BUDGET.

The Board took no action regarding submittals or advance requests.

TO REVIEW, DISCUSS AND TAKE ACTION FOR THE SALE OR DISPOSAL OF OBSOLETE SURPLUS AND/OR SALVAGE PROPERTY PURSUANT TO TEXAS HEALTH AND SAFETY CODE §775.0735.

Mr. Wassell then presented a list of equipment and items for disposal. He informed the Board that the TPASSes would be removed from the list, but that all other items would be sold on GovDeals.com or disposed of accordingly. After review, Mr. **Cone** made a Motion, seconded by Mr. **Clarke**, to approve the disposal and sale of District goods as presented. Thereafter, the Motion passed by a vote of 4 to 0.

TO REVIEW, DISCUSS AND TAKE ACTION ON ANY NECESSARY REPAIRS OF EQUIPMENT, APPARATUS AND FACILITIES IN SERVICE TO THE DISTRICT.

The Board took no action regarding repairs to District assets.

TO RECEIVE A REPORT FROM THE GOVERNMENTAL RELATIONS COMMITTEE REGARDING THE 2025 LEGISLATIVE SESSION.

Next, Chief Mulligan updated the Board on current legislative matters, including bills focused on property tax reform. Mr. Coveler further added that many current bills focused on school districts, but that changes to those bills were possible. He also noted one (1) bill in particular, attempting to raise the required majority vote for tax setting efforts to sixty-one percent (61%) as opposed to the current fifty-one percent (51%).

Mr. **Clarke** questioned the process and output of materials from the District's lobby group, and was told that reports and updates were presented to participants in weekly meetings, though

representatives from Locke Lord also constantly traveled to Austin to meet with State representatives and work on the District's behalf. Mr. **Clarke** requested copies of the updates and legislation lists provided by Locke Lord, noting that it was the job of the state legislators to make laws and decisions. "We don't need to sway them."

Mr. **Bollom** lastly noted the next planned visit to the capital to meet and discuss legislation with various representatives would take place on March 4, 2025.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL OR TO DISCUSS SALES TAX MATTERS AS PERMITTED BY TAX CODE §323.3022.

The Board did not meet in Closed Session to consult with legal counsel.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS.

The Board did not meet in Closed Session to discuss personnel matters.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REGARDING REAL ESTATE MATTERS.

The Board did not meet in Closed Session to deliberate real estate matters.

REVIEW AND TAKE ACTION ON DISTRICT REAL ESTATE MATTERS AND PERSONNEL MATTERS.

The Board took no action regarding personnel or real estate matters.

DISCUSS ANY NEW ITEMS WHICH NEED TO BE ON THE AGENDA FOR THE SUBSEQUENT DISTRICT MEETINGS, INCLUDING THE REGULAR DISTRICT MEETING SET FOR MARCH 17, 2025.

The Board next discussed upcoming meeting dates, and rescheduled the March Board meeting to take place on Tuesday, March 18, 2025.

RECEIVE ANY ANNOUNCEMENTS FROM THE BOARD OF COMMISSIONERS OR THE DEPARTMENT STAFF.

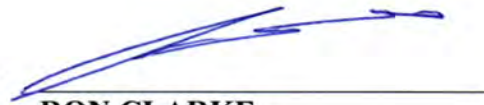
At this time, Chief Mulligan thanked the Board for their continued support and involvement in District and Department business, and efforts to serve the community. "I appreciate you asking questions and being involved. It helps us and keeps us headed where we need to go. It's a pleasure being able to have that relationship." President **Truver** in turn also recognized Chief Mulligan for his leadership and dedication to the Department.

ADJOURNMENT.

There being no further business brought before the Board, Mr. **Clarke** made a Motion, seconded by Mr. **Cone** to adjourn the meeting at 7:27 p.m. Thereafter, President **Truver** called for a vote and the Motion passed by a vote of 4 to 0.

The foregoing minutes were approved by the Board of Commissioners on March 21, 2025.

By:



RON CLARKE
Board Secretary