

MINUTES OF JUNE 23, 2025 MEETING
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 46

A public meeting was duly called by the Board of Commissioners of **Harris County Emergency Services District No. 46** on **June 23, 2025** which was held at the **Atascocita Fire Department, Headquarters Building** located at **18425 Timber Forest Drive, Humble, Texas 77346**.

CALL MEETING TO ORDER, ROLL CALL AND ESTABLISH A QUORUM.

The meeting was called to order at 7:00 p.m., by **Tom Truver**, President of the Board and Chairman of the meeting.

President **Truver** announced that a quorum was present. Those Commissioners present for the meeting were:

Tom Truver	President	Present
Buddy Rice	Vice President	Absent
John Bollom	Treasurer	Present
Ron Clarke	Secretary	Present
James Cone	Asst. Sec/Treas.	Present

Also present at the meeting were Chief of the Department, Mike Mulligan, Director of ITC & Operations Support Mike Wassell, Assistant Chief of Operations Terry Wygal, Director of Human Resources and Finance Mary Anne Sokol, Melissa Wiggins of Coveler & Peeler, P.C., District legal counsel, Andrew Vincent of Martinez Architects, Deacon Nick Caruso, and members of the Fire Department and public.

Deacon Nick Caruso opened the meeting with an invocation.

JOIN TOGETHER IN THE PLEDGE OF ALLEGIANCE.

The District Commissioners and other persons present at the meeting joined together to recite the Pledge of Allegiance to the United States and Texas

TO RECEIVE PUBLIC COMMENT.

Mr. **Cone** addressed the Board and attendees, thanking them for their service on behalf of Harris County ESD No. 17 and noting their service to that District's territory during a recent event. "We had a death last month, and AVFD sent their outstanding honor guard for us. We really appreciate you for running calls for us. We didn't have to worry about anything."

Chief Mulligan then thanked the members of the Department PALS for providing dinner, and taking care of meeting preparations every month.

RECOGNITION OF PROMOTIONS, COMMENDATIONS, AND AWARDS FOR DISTRICT FIREFIGHTERS, FIRE OFFICERS AND ADMINISTRATIVE STAFF.

At this time, Chief Mulligan presented recognition and awards, along with Chief Wygal, to members of the Department related recent promotions, years of service with the Department, and participation with Hurricane Beryl efforts. After the presentation, Chief Mulligan and President **Truver** thanked those present, commending the hard work and ongoing dedication of the Department crews.

TO REVIEW, DISCUSS AND TAKE ACTION ON ANY MATTERS RELATED TO THE STATION 29 CONSTRUCTION PROJECT.

Mr. Andrew Vincent of Martinez Architects advised that no major updates were available regarding the Station 29 project, though he noted that MACO was completing its final items. Next, he advised, related to a recent bay door failure, that he was in contact with the subcontractor and local representative who would be examining the issue for remediation. Six (6) panels and two (2) windows were being replaced under warranty related to the issue. Chief Mulligan advised the Board that other issues with bay doors had occurred in the past at Station 39.

TO REVIEW, DISCUSS AND TAKE ANY NECESSARY ACTION RELATED TO THE CONSTRUCTION OF THE DISTRICT'S MAINTENANCE FACILITY.

Mr. Wassell informed the Board that revised drawings had been submitted and were being reviewed by the City of Humble, to account for future expansion projects. The District was currently waiting for the provision of domestic water and sprinkler services as well. No action was taken by the Board.

TO REVIEW, DISCUSS AND TAKE ACTION ON PAY APPLICATIONS PRESENTED.

Mr. Wassell then presented Pay Application No. 7 in the amount of \$121,648.56. After review, Mr. **Cone** made a Motion, seconded by Mr. **Clarke**, to pay the application as submitted. Thereafter the Motion passed by a vote of 4 to 0.

TO RECEIVE A SALES TAX REPORT FROM ESD TAX MANAGEMENT SERVICES.

Mr. **Bollom** next presented the monthly sales tax report, stating allocations for the month of June totaled \$465,511.34 with a year-to-date total of \$3,061,833.64. After review, Mr. **Cone** made a Motion, seconded by Mr. **Clarke**, to approve the report as presented. Thereafter, the Motion passed by a vote of 4 to 0.

TO RECEIVE A FINANCIAL REPORT AND TAKE ANY NECESSARY ACTION REGARDING THE REPORT.

Ms. Mary Anne Sokol then provided the monthly financial report, advising current account balances totaled \$15,158,296.73. She reported no issues with anticipated budget matters, and advised that high expenses were due to payroll and capital expense payments during the month. After review, Mr. **Bollom** made a Motion, seconded by Mr. **Cone**, to approve the report as presented. Thereafter, the Motion passed by a vote of 4 to 0.

TO PAY DISTRICT BILLS AND APPROVE COMMISSIONER SUBMITTALS PURSUANT TO TEXAS HEALTH AND SAFETY CODE §775.038(A-1).

Ms. Sokol stated submissions from President **Truver** related to past meeting attendance from January through June of 2025, as well as reimbursement for mileage expenses to the annual SAFE-D conference had been received. After review, Mr. **Bollom** made a Motion, seconded by Mr. **Cone**, to approve payment of the submission as requested. Thereafter, the Motion passed by a vote of 4 to 0.

TO DESIGNATE THE HARRIS COUNTY TAX ASSESSOR-COLLECTOR'S OFFICE TO PREPARE THE DISTRICT'S NO NEW REVENUE TAX RATE AND RELATED TAX RATE CALCULATIONS FOR 2025, AND TO AUTHORIZE DISTRICT COUNSEL TO PUBLISH THE NECESSARY 2025 TAX RATE SETTING NOTICES.

Ms. Wiggins next presented a resolution designating the Harris County Tax Assessor's office to prepare tax calculations related to the District's 2025 tax rate adoption. Once information was available from the Appraisal District, the Tax Office would provide calculation information to the District which would then be used to adopt the 2025 property tax rate. Ms. Wiggins further requested authorization for her office to publish any necessary notices related to the tax setting process for 2025. After discussion, Mr. **Cone** made a Motion, seconded by Mr. **Bollom**, to approve the resolution as presented, and to authorize counsel to publish any necessary notices related to the same. Thereafter, the Motion passed by a vote of 4 to 0.

TO REVIEW AND DISCUSS MATTERS RELATED TO THE 2025 TAX SETTING PROCESS.

Ms. Wiggins informed the Board that due to calendar restraints related to publications, counsel recommended proposing the District's 2025 tax rate and 2026 budget at the July meeting. After discussion, Mr. **Cone** made a Motion, seconded by Mr. **Bollom**, to address tax matters at the regular July meeting. Thereafter the Motion passed by a vote of 4 to 0.

TO APPROVE THE MINUTES OF PRIOR MEETING(S).

The Board next reviewed minutes from the May 19, 2025 meeting. After review, Mr. **Clarke** made a Motion, seconded by Mr. **Cone**, to approve the minutes as presented. Thereafter, the Motion passed by a vote of 4 to 0.

TO REVIEW, DISCUSS AND TAKE ACTION ON THE DEPARTMENT REPORTS.

Chief Mulligan provided the Department reports. There being no questions or comments, Mr. **Clarke** made a Motion, seconded by Mr. **Cone**, to approve the reports as provided. Thereafter, the Motion passed by a vote of 4 to 0.

TO REVIEW, DISCUSS AND TAKE ACTION ON SUBMITTALS OF THIRTY (30) DAY ADVANCE REQUEST(S) FOR NECESSARY PURCHASES RELATED TO THE PROVISION OF EMERGENCY SERVICES IN ACCORDANCE WITH THE CURRENT DISTRICT BUDGET.

No action was taken related to thirty (30) day advance requests.

TO REVIEW, DISCUSS AND TAKE ACTION FOR THE SALE OR DISPOSAL OF OBSOLETE SURPLUS AND/OR SALVAGE PROPERTY PURSUANT TO TEXAS HEALTH AND SAFETY CODE §775.0735.

Mr. Wassell presented several items for auction, mostly related to old network equipment. After review, Mr. **Bollom** made a Motion, seconded by Mr. **Cone**, to approve the sale of items as presented. Thereafter, the Motion passed by a vote of 4 to 0.

TO REVIEW, DISCUSS AND TAKE ACTION ON ANY NECESSARY REPAIRS OF EQUIPMENT, APPARATUS AND FACILITIES IN SERVICE TO THE DISTRICT.

No action was taken regarding repairs to District property.

TO RECEIVE A REPORT FROM THE GOVERNMENTAL RELATIONS COMMITTEE REGARDING THE 2025 LEGISLATIVE SESSION.

Chief Mulligan informed the Board that updates regarding legislation would be provided at a later date, though he noted some bills had been vetoed by the Governor, and that a special session would be called which could further impact the District. No action was taken by the Board.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL OR TO DISCUSS SALES TAX MATTERS AS PERMITTED BY TAX CODE §323.3022.

The Board convened in Closed Session at 7:23 p.m. to discuss confidential legal matters.

The Board returned to Open Session at 7:38 p.m.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS.

The Board did not convene in Closed Session to discuss personnel matters.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REGARDING REAL ESTATE MATTERS.

The Board did not meet in Closed Session to deliberate real estate matters.

TO REVIEW, DISCUSS AND TAKE ACTION REGARDING THE DISTRICT'S LITIGATION WITH CHRISTENSEN BUILDING GROUP, LLC.

No action was taken regarding the District's litigation with Christensen Building Group, LLC.

REVIEW AND TAKE ACTION ON DISTRICT REAL ESTATE MATTERS AND PERSONNEL MATTERS.

No action was taken regarding personnel or real estate matters.

DISCUSS ANY NEW ITEMS WHICH NEED TO BE ON THE AGENDA FOR THE SUBSEQUENT DISTRICT MEETINGS, INCLUDING THE REGULAR DISTRICT MEETING SET FOR JULY 21, 2025.

The Board next confirmed the upcoming July 21, 2025 meeting date, at which the Board would address 2025 tax setting matters.

RECEIVE ANY ANNOUNCEMENTS FROM THE BOARD OF COMMISSIONERS OR THE DEPARTMENT STAFF.

No announcements were made by the Board or Department staff.

ADJOURNMENT.

There being no further business brought before the Board, Mr. **Clarke** made a Motion, seconded by Mr. **Cone** to adjourn the meeting at 7:30 p.m. Thereafter, the Motion passed by a vote of 4 to 0.

The foregoing minutes were reviewed and approved by the Board of Commissioners on July 21, 2025.

By:



Ron Clarke

Board Secretary