

MINUTES OF APRIL 21, 2025 MEETING
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 46

A public meeting was duly called by the Board of Commissioners of **Harris County Emergency Services District No. 46** on **April 21, 2025** which was held at the **Atascocita Fire Department Headquarters Building** located at **18425 Timber Forest Drive, Humble, Texas 77346**.

CALL MEETING TO ORDER, ROLL CALL AND ESTABLISH A QUORUM.

The meeting was called to order at 7:00 p.m. by **Tom Truver**, President of the Board and Chairman of the meeting.

President **Truver** announced that a quorum was present. Those Commissioners present for the meeting were:

Tom Truver	President	Present
Buddy Rice	Vice President	Present
John Bollom	Treasurer	Present
Ron Clarke	Secretary	Present
James Cone	Asst. Sec/Treas.	Absent

Also present at the meeting were Chief of the Department, Mike Mulligan, Director of ITC & Operations Support Mike Wassell, Assistant Chief of Operations Terry Wygal, EMS Director Sean Conley, Director of Human Resources and Finance Mary Anne Sokol, Ira Coveler of Coveler & Peeler, P.C., District legal counsel, Andrew Vincent of Martinez Architects, Ron Welch and Cadence Dwyer of EVO, and members of the Fire Department and public.

JOIN TOGETHER IN THE PLEDGE OF ALLEGIANCE.

The District Commissioners and other persons present at the meeting joined together to recite the Pledge of Allegiance to the United States and Texas.

TO RECEIVE PUBLIC COMMENT.

The Board first opened the floor to public comment, at which time Chief Mulligan was wished a very Happy Birthday.

RECOGNITION OF PROMOTIONS, COMMENDATIONS AND AWARDS FOR DISTRICT FIREFIGHTERS, FIRE OFFICERS AND ADMINISTRATIVE STAFF

Chief Mulligan and Chief Conley next recognized Department and District employees, presenting awards and commendations to members for years of service, promotions and special services to the District and community. The Board thanked everyone present for all of their hard work and dedication to the community. The Board expressed that they took great pride in being part of the organization and were always working to help provide the best service to the community and working environment for employees and volunteer members.

RECEIVE AN ANNUAL REPORT REGARDING THE FINANCIAL AND ECONOMIC PROJECTIONS FOR THE DISTRICT FROM EVO AND TAKE ANY NECESSARY ACTION RELATED TO THE REPORT.

The Board next received the most recent economic projection report for the District, from Dr. Ron Welch, and Ms. Cadence Dwyer of EVO. Ms. Dwyer discussed and explained various matters related to the District territory. She reviewed different real estate matters and taxation matters with the District commissioners and answered any questions from the Board. Dr. Welch advised the Board that due to slow growth in the single-family dwellings, and the development of more apartment buildings and commercial complexes, taxable values for the District might not rise significantly at the same rate they had in the past. After review, Mr. **Bollom** made a Motion, seconded by Mr. **Clarke**, to approve the report as presented. Thereafter the Motion passed by a vote of 4 to 0.

TO REVIEW, DISCUSS AND TAKE ACTION ON ANY MATTERS RELATED TO THE STATION 29 CONSTRUCTION PROJECT AND REPAIRS TO THE STATION 29 HVAC SYSTEM.

The Board next reviewed matters related to the Station 29 project. Mr. Andrew Vincent of Martinez Architects informed the Board that warranty and punch list items were still being addressed. Mr. Vincent also advised that final pay applications and the release of retainage would most likely occur in the May and June time periods. No action was taken by the Board.

TO REVIEW, DISCUSS AND TAKE ANY NECESSARY ACTION RELATED TO THE CONSTRUCTION OF THE DISTRICT'S MAINTENANCE FACILITY.

Mr. Vincent next advised the Board that the City of Humble had approved the civil drawings for ongoing project work. He further stated a change order was expected from MACO regarding the expansion of work related to the maintenance facility at this time.

TO REVIEW, DISCUSS AND TAKE ACTION ON PAY APPLICATIONS PRESENTED.

No pay applications were presented for payment, and no action was taken.

TO RECEIVE A SALES TAX REPORT FROM ESD TAX MANAGEMENT SERVICES.

Next, Mr. **Bollom** provided the District's sales tax report, stating that allocations for the month of April totaled \$452,736.50, with a year-to-date total allocation of \$2,047,040.95. He further advised that the top seven (7) taxpayers reported an increase in allocations of \$26,687.39 compared to the same period in 2024. After discussion, Mr. **Rice** made a Motion, seconded by Mr. **Clarke**, to approve the report as presented. The Motion passed by a vote of 4 to 0.

TO RECEIVE A FINANCIAL REPORT AND TAKE ANY NECESSARY ACTION REGARDING THE REPORT.

The Board then received the financial report from Ms. Mary Anne Sokol who stated that the budget was falling within expectations, despite multiple first quarter payments hitting at the same time. She then stated bank balances as of the end of March totaled \$15,788,576.79. After review, Mr. **Clarke** made a Motion, seconded by Mr. **Bollom**, to approve the report as presented. The Motion passed by a vote of 4 to 0.

TO PAY DISTRICT BILLS AND APPROVE COMMISSIONER SUBMITTALS PURSUANT TO TEXAS HEALTH AND SAFETY CODE §775.038(A-1).

The Board next addressed District bills and Commissioner submittals. After review, Mr. **Bollom** made a Motion, seconded by Mr. **Clarke**, to approve the bills and submittals as presented. The Motion passed by a vote of 4 to 0.

TO APPROVE THE MINUTES OF PRIOR MEETING(S).

The Board then reviewed the March 21, 2025 meeting minutes. After review, Mr. **Bollom** made a Motion, seconded by Mr. **Clarke**, to approve the minutes as presented. Thereafter, the Motion passed by a vote of 4 to 0.

TO REVIEW, DISCUSS AND TAKE ACTION ON THE DEPARTMENT REPORTS.

Chief Mulligan next provided the monthly Department report, especially noting that reviews of the unit hours utilized on District apparatus showed all vehicles within reasonable parameters. After discussion, Mr. **Bollom** made a Motion, seconded by Mr. **Clarke**, to approve the reports as provided. The Motion passed by a vote of 4 to 0.

TO REVIEW, DISCUSS AND TAKE ACTION ON SUBMITTALS OF THIRTY (30) DAY ADVANCE REQUEST(S) FOR NECESSARY PURCHASES RELATED TO THE PROVISION OF EMERGENCY SERVICES IN ACCORDANCE WITH THE CURRENT DISTRICT BUDGET.

The Board took no action regarding advanced submittals.

TO REVIEW, DISCUSS AND TAKE ACTION FOR THE SALE OR DISPOSAL OF OBSOLETE SURPLUS AND/OR SALVAGE PROPERTY PURSUANT TO TEXAS HEALTH AND SAFETY CODE §775.0735.

Mr. Wassell next presented a list of items for sale or disposal. After review, Mr. **Bollom** made a Motion, seconded by Mr. **Clarke**, to approve the disposal of property as presented in his report and as discussed at the meeting. Thereafter, the Motion passed by a vote of 4 to 0.

TO REVIEW, DISCUSS AND TAKE ACTION ON ANY NECESSARY REPAIRS OF EQUIPMENT, APPARATUS AND FACILITIES IN SERVICE TO THE DISTRICT.

The Board took no action regarding the repair of District assets.

TO REVIEW, DISCUSS AND TAKE ACTION REGARDING THE USE OF DEPARTMENT ASSET FOR THIRD-PARTY VENDOR PROMOTIONS.

Chief Mulligan requested feedback from the Board regarding the District's name being utilized by outside vendors in their promotional advertising. The Board instructed Chief Mulligan that while they appreciated the work quality vendors had provided to the District, there was no guaranty of consistent outcomes going forward and that such "endorsements" could be problematic in the future. The Board did not take any action, but did not grant approval for the request made.

RECEIVE A REPORT FROM THE GOVERNMENTAL RELATIONS COMMITTEE REGARDING THE 2025 LEGISLATIVE SESSION.

At this time, Chief Mulligan and Mr. Coveler updated the Board regarding current legislation under consideration, especially with respect to matters related to reductions to property tax revenues, exempt housing corporations in the territory, future elections, bidding requirements and other legislative matters. No action was taken by the Board.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL OR TO DISCUSS SALES TAX MATTERS AS PERMITTED BY TAX CODE §323.3022.

The Board convened in Closed Session at 7:58 p.m. to consult with legal counsel.

The Board reconvened in Open Session at 8:10 p.m.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS.

The Board did not meet in Closed Session to discuss personnel matters.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REGARDING REAL ESTATE MATTERS.

The Board did not meet in Closed Session to deliberate real estate matters.

REVIEW AND TAKE ACTION ON DISTRICT REAL ESTATE MATTERS AND PERSONNEL MATTERS.

The Board did not take action regarding personnel or real estate matters.

TO REVIEW, DISCUSS AND TAKE ACTION REGARDING THE DISTRICT'S LITIGATION WITH CHRISTENSEN BUILDING GROUP, LLC.

At this time, Mr. **Bollom** made a Motion, seconded by Mr. **Clarke**, to proceed with legal matters as discussed in Closed Session. The Motion passed by a vote of 4 to 0.

DISCUSS ANY NEW ITEMS WHICH NEED TO BE ON THE AGENDA FOR THE SUBSEQUENT DISTRICT MEETINGS, INCLUDING THE REGULAR DISTRICT MEETING SET FOR MAY 19, 2025.

The Board then confirmed the next meeting for May 19, 2025 at 7:00 p.m.

RECEIVE ANY ANNOUNCEMENTS FROM THE BOARD OF COMMISSIONERS OR THE DEPARTMENT STAFF.

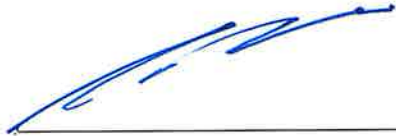
President **Truver** commented on an article in the local paper that recognized the excellent work of the Department and thanked everyone for their dedication to the Department.

ADJOURNMENT.

There being no further business brought before the Board, Mr. **Clarke** made a Motion, seconded by Mr. **Bollom**, to adjourn the meeting at 8:13 p.m. Thereafter, President **Truver** called for a vote and the Motion passed by a vote of 4 to 0.

The foregoing minutes were approved by the Board of Commissioners on May 19, 2025.

By:



RON CLARKE
Board Secretary