

MINUTES OF OCTOBER 20 ,2025 MEETING
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 46

A public meeting was duly called by the Board of Commissioners of **Harris County Emergency Services District No. 46** on **October 20, 2025**, which was held at the **Atascocita Fire Department, Headquarters Building** located at **18425 Timber Forest Drive, Humble, Texas 77346**.

CALL MEETING TO ORDER, ROLL CALL AND ESTABLISH A QUORUM.

The meeting was called to order at 7:00 p.m., by **Tom Truver**, President of the Board and Chairman of the meeting.

President **Truver** announced that a quorum was present. Those Commissioners present for the meeting were:

Tom Truver	President	Present
Buddy Rice	Vice President	Absent
John Bollom	Treasurer	Present
Ron Clarke	Secretary	Present
James Cone	Asst. Sec/Treas.	Present

Also present at the meeting were Chief of the Department, Mike Mulligan, EMS Director Sean Conley Director of ITC & Operations Support Mike Wassell, Director of Human Resources and Finance Mary Anne Sokol, Ricardo Martinez of Martinez Architects, Ira Coveler of Coveler & Peeler, P.C., District legal counsel, Jerry Dillard, District Public Information Officer, and members of the Fire Department and public

JOIN TOGETHER IN THE PLEDGE OF ALLEGIANCE.

The District Commissioners and other persons present at the meeting joined together to recite the Pledge of Allegiance to the United States and Texas.

TO RECEIVE PUBLIC COMMENT.

The Board first opened the floor to public comment, Commissioner **Cone** thanked the Department for their recent assistance to Harris County ESD No. 17, Little York Fire Department.

RECOGNITION OF PROMOTIONS, COMMENDATIONS, AND AWARDS FOR DISTRICT FIREFIGHTERS, FIRE OFFICERS AND ADMINISTRATIVE STAFF.

At this time, Chief Mulligan presented an award to Commissioner **Clarke** for fifteen (15) years of service to the District, and to Anthony Turner (not initially present) for fifteen (15) years of service to the Department. Mr. Turner appeared towards the end of the meeting and was recognized by the Board and the Department.

TO REVIEW, DISCUSS AND TAKE ACTION ON ANY MATTERS RELATED TO THE DISTRICT'S CONSTRUCTION PROJECTS.

Mr. Ricardo Martinez reported that he had met with Thomas Hagerty with Humble ISD to review the project. Mr. Martinez informed the Board that communications with Humble ISD were ongoing regarding the fleet maintenance center, and that there would be an "exploration dig" to address matters related to the facility's water line and sewer outfall pipe. Mr. **Clarke** questioned the "exploration" process suggested by MACO related to the waterline. Mr. Martinez stated that the exploration was necessary for the installation of the waterline and for the installation of the building's fire suppression system. No action was taken by the Board.

TO REVIEW, DISCUSS AND TAKE ACTION ON PAY APPLICATIONS PRESENTED.

The Board took no action regarding pay applications.

TO RECEIVE A SALES TAX REPORT FROM ESD TAX MANAGEMENT SERVICES.

The Board next received the monthly sales tax report. Allocations for the month of October totaled \$449,892.17 for a year-to-date total of \$5,357,808.88. The top eight (8) taxpayers contributed allocations totaling \$191,987.16, an increase of \$42,695.76 compared to 2024. Four (4) entities were being researched regarding abnormal allocations to the District. After review, Mr. **Bollom** made a Motion, seconded by Mr. **Clarke**, to approve the report as presented. Thereafter, the Motion passed by a vote of 4 to 0.

TO RECEIVE A FINANCIAL REPORT AND TAKE ANY NECESSARY ACTION REGARDING THE REPORT.

Ms. Mary Anne Sokol then presented the monthly financial report, stating bank balances as of September 30th totaled \$12,448,293.36. Budgetary expenses were within expected parameters, and no special items of note were discussed. After review, Mr. **Cone** made a Motion, seconded by Mr. **Clarke**, to approve the report. Thereafter, the Motion passed by a vote of 4 to 0.

TO PAY DISTRICT BILLS AND APPROVE COMMISSIONER SUBMITTALS PURSUANT TO TEXAS HEALTH AND SAFETY CODE §775.038(A-1).

The Board next reviewed District bills for payment. After review, Mr. **Cone** made a Motion, seconded by Mr. **Clarke**, to approve payment of the bills as presented. Thereafter, the Motion passed by a vote of 4 to 0.

TO APPROVE THE MINUTES OF PRIOR MEETING(S).

The Board next reviewed the minutes of the September 15, 2025 regular and special tax setting Board meetings. After review, Mr. **Clarke** made a Motion, seconded by Mr. **Cone**, to approve the minutes as presented. Thereafter, the Motion passed by a vote of 4 to 0.

TO REVIEW, DISCUSS AND TAKE ACTION ON THE DEPARTMENT REPORTS.

Chief Mulligan next reviewed the monthly Department reports, advising that twelve (12) calls were made to the City of Houston with a total of fifty-eight (58) mutual aid calls made for

the month. After review, Mr. **Clarke** made a Motion, seconded by Mr. **Cone**, to approve the reports as presented. Thereafter, the Motion passed by a vote of 4 to 0.

TO REVIEW, DISCUSS AND TAKE ACTION ON SUBMITTALS OF THIRTY (30) DAY ADVANCE REQUEST(S) FOR NECESSARY PURCHASES RELATED TO THE PROVISION OF EMERGENCY SERVICES IN ACCORDANCE WITH THE CURRENT DISTRICT BUDGET.

No action was taken by the Board regarding advance requests.

TO REVIEW, DISCUSS AND TAKE ACTION FOR THE SALE OR DISPOSAL OF OBSOLETE SURPLUS AND/OR SALVAGE PROPERTY PURSUANT TO TEXAS HEALTH AND SAFETY CODE §775.0735.

The Board then requested the old Station 29 HVAC system be pulled from the current public surplus website. No further action was taken.

TO REVIEW, DISCUSS AND ACT REGARDING PURCHASE REQUESTS AND REQUISITIONS, AND ACQUISITIONS, REPAIRS OR MAINTENANCE RELATED TO DEPARTMENT, FACILITIES, APPARATUS, VEHICLES, TECHNOLOGY, AND EQUIPMENT IN SERVICE TO THE DISTRICT.

a. Acquisition of new District apparatus pursuant to the District's Capital Replacement Plan

Mr. Wassell next updated the Board regarding the District's Capital Replacement Plan, advising that the new pumper was quoted at approximately \$1,600,000 though specifications for that apparatus were still being revised. Mr. Wassell stated that the specification for the apparatus was still being reviewed and refined in order to maximize any possible costs savings. Mr. Coveler asked whether financing was needed for the new pumper and Chief Mulligan stated that funds were not needed at this time, but would be needed in the future for this purchase.

There were general questions and comments from the Board related to the Federal Trade Commission hearings related to the price of firefighting apparatus. Mr. Coveler stated there has not been any determination made related to those hearing, but that reforms, if any, would most likely relate to future purchases and not correct any "wrongs" retroactively. Mr. Wassell and Chief Mulligan explained that the REV Group and Pierce both included in their current pricing the forecast cost escalations expected for the vehicles at the time of delivery.

TO REVIEW, DISCUSS AND TAKE ACTION REGARDING THE REPLACEMENT AND PURCHASE OF NEW POLL PADS FOR DISTRICT ELECTIONS.

Mr. Coveler informed the Board that current election poll pads used to check-in registered voters during District elections were no longer supported or able to be updated as required. New poll pads would therefore be purchased for a one-time estimated cost of around \$405 per unit. After review, Mr. **Clarke** made a Motion, seconded by Mr. **Cone**, to approve the purchase of a new poll pad for District elections as discussed. Thereafter, the Motion passed by a vote of 4 to 0.

TO REVIEW, DISCUSS AND TAKE ACTION REGARDING A REQUEST FOR PROPOSAL SOLICITATION FOR THE FLEET MAINTENANCE DOMESTIC WATER AND FIRE SPRINKLER SYSTEM INSTALLATION

Mr. Wassell next presented a proposal from MACO Construction regarding the Fleet Maintenance fire protection system installation. The proposal cost totaled \$711,550, with an

expected substantial completion period of sixty (60) days. Mr. **Bollom** made a Motion, seconded by Mr. **Cone**, to approve the proposal as presented. Thereafter, the Motion passed by a vote of 3 to 0, with Mr. **Clarke** abstaining.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL OR TO DISCUSS SALES TAX MATTERS AS PERMITTED BY TAX CODE §323.3022.

The Board did not meet in Closed Session to consult with legal counsel.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS.

The Board did not meet in Closed Session to discuss personnel matters.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REGARDING REAL ESTATE MATTERS.

The Board did not meet in Closed Session regarding real estate matters.

TO REVIEW, DISCUSS AND TAKE ACTION REGARDING THE DISTRICT'S LITIGATION WITH CHRISTENSEN BUILDING GROUP, LLC

No action was taken by the Board.

REVIEW AND TAKE ACTION ON DISTRICT REAL ESTATE MATTERS AND PERSONNEL MATTERS.

No action was taken by the Board.

DISCUSS ANY NEW ITEMS WHICH NEED TO BE ON THE AGENDA FOR THE SUBSEQUENT DISTRICT MEETINGS, INCLUDING THE REGULAR DISTRICT MEETING SET FOR OCTOBER 20, 2025.

The Board then confirmed the next meeting for Monday, November 17, 2025.

RECEIVE ANY ANNOUNCEMENTS FROM THE BOARD OF COMMISSIONERS OR THE DEPARTMENT STAFF.

No announcements were made by the Board or Department staff.

ADJOURNMENT.

There being no further business brought before the Board, Mr. **Clarke** made a Motion, seconded by Mr. **Cone**, to adjourn the meeting at 7:30 p.m. Thereafter, the Motion passed by a vote of 4 to 0.

The foregoing minutes were reviewed and approved by the Board of Commissioners on November 13, 2025.

By:



Ron Clarke
Board Secretary