

**MINUTES OF JANUARY 19, 2026 MEETING
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 46**

A public meeting was duly called by the Board of Commissioners of **Harris County Emergency Services District No. 46** on **January 19, 2026** which was held at the **Atascocita Fire Department, Headquarters Building** located at **18425 Timber Forest Drive, Humble, Texas 77346**.

CALL MEETING TO ORDER, ROLL CALL, AND ESTABLISH A QUORUM.

The meeting was called to order at 7:00 p.m., by **Tom Truver**, President of the Board and Chairman of the meeting.

President **Truver** announced that a quorum was present. Those Commissioners present for the meeting were:

Tom Truver	President	Present
Buddy Rice	Vice President	Absent
John Bollom	Treasurer	Present
Ron Clarke	Secretary	Present
James Cone	Asst. Sec/Treas.	Present

Also present at the meeting were Chief of the Department, Mike Mulligan, Assistant Fire Chief Terry Wygal, Director of ITC & Operations Support Mike Wassell, Director of Human Resources and Finance Mary Anne Sokol, Alberta Balderas of ESD Tax Management Services, Ricardo Martinez of Martinez Architects, Ira Coveler (arriving 7:03 p.m.) and Melissa Wiggins of Coveler & Peeler, P.C., District legal counsel, and members of the Fire Department and public.

JOIN TOGETHER IN THE PLEDGE OF ALLEGIANCE.

The Board or other persons present at the meeting joined together to recite the Pledge of Allegiance to the United States, and Texas.

TO RECEIVE PUBLIC COMMENTS.

No public comment was forthcoming.

RECOGNITION, PROMOTIONS, COMMENDATIONS AND AWARDS FOR DISTRICT MEMBERS.

No action was taken by the Board.

TO REVIEW, DISCUSS AND TAKE ACTION ON ANY MATTERS RELATED TO THE DISTRICT'S CONSTRUCTION PROJECTS.

Mr. Ricardo Martinez informed the Board that permitting for the fleet maintenance water line project had been submitted as of January 6th, and resubmitted on the 15th after comments were

received from Harris County. He then noted Humble ISD's issues with detention were ongoing, though the issues should not impact the District's plans. Progress had been delayed by the holidays, but meetings had been scheduled to move forward in the new year. No action was taken by the Board.

TO REVIEW, DISCUSS AND TAKE ACTION ON PAY APPLICATIONS PRESENTED.

No action was taken by the Board.

REVIEW AND TAKE ACTION ON MATTERS RELATING TO CALLING AN ELECTION TO BE HELD ON MAY 2, 2026.

Mr. Coveler presented the District's Order of Election, advising that three (3) seats were up for election on May 2, 2026. If no more than three (3) applications were received for those seats by the February 13th deadline, the election would be canceled at the March regular meeting. After review, Mr. **Bollom** made a Motion, seconded by Mr. **Clarke**, to call for the District's May 2, 2026 Commissioner election. Thereafter, the Motion passed by a vote of 4 to 0.

TO RECEIVE A SALES TAX REPORT FROM ESD TAX MANAGEMENT SERVICES.

Next, Ms. Alberta Balderas presented the monthly sales tax report stating January allocations totaled \$511,780.74. Eight (8) taxpayers allocated significant contributions for the month of December totaling \$164,016.43, a \$13,391.01 increase over 2024. Yearly allocations for 2025 totaled \$6,384,776.51. Ms. Balderas reviewed entries including questionable or missing allocations, advising that some entities presented seasonal allocations which were expected to vary. After review, Mr. **Cone** made a Motion, seconded by Mr. **Clarke**, to approve the report as presented. Thereafter, the Motion passed by a vote of 4 to 0.

TO REVIEW, DISCUSS AND TAKE ACTION ON ENTERING INTO A LOAN AGREEMENT WITH CAPITAL ONE PUBLIC FUNDING, LLC RELATED TO THE ACQUISITION OF TWO (2) NEW FIRE APPARATUS.

Mr. Coveler presented documents related to the District's new loan for funds related to the purchase of two (2) new apparatus. He advised that the first payment of just under \$485,000 would be due on January 21, 2027, at an interest rate of 4.8%. The loan would be paid in full in 2036, but could be prepaid in 2032. After review, Mr. **Clarke** made a Motion, seconded by Mr. **Cone**, to approve the documents as presented, and authorizing the Board President and Secretary to execute those documents as needed. Thereafter, the Motion passed by a vote of 4 to 0.

TO REVIEW, DISCUSS AND TAKE ACTION ON ENTERING INTO AN AGREEMENT WITH SUTPHEN CORPORATION RELATED TO THE ACQUISITION OF TWO (2) NEW FIRE APPARATUS.

Mr. Coveler presented a final agreement with Sutphen Corporation related to the District's new apparatus, for Board review. He advised the Board the agreement would finalize the contract with Sutphen for the apparatus as previously discussed. After review, Mr. **Cone** made a Motion, seconded by Mr. **Clarke**, to approve the agreement as presented. Thereafter, the Motion passed by a vote of 4 to 0.

TO RECEIVE A FINANCIAL REPORT AND TAKE ANY NECESSARY ACTION REGARDING THE REPORT.

Ms. Mary Anne Sokol next presented the District's financial report, stating available balances as of the end of December totaled \$11,317,796.64. She stated that revenues had exceeded expectations, and the budget was in line with no anticipated issues. After review, Mr. **Cone** made a Motion, seconded by Mr. **Clarke**, to approve the report as presented. Thereafter, the Motion passed by a vote of 4 to 0.

TO PAY DISTRICT BILLS AND APPROVE COMMISSIONER SUBMITTALS PURSUANT TO TEXAS HEALTH AND SAFETY CODE §775.038(A-1).

No action was taken by the Board.

TO REVIEW, DISCUSS AND TAKE ACTION TO ENGAGE AN AUDITOR FOR THE DISTRICT'S 2025 AUDIT.

Mr. Coveler then presented an engagement proposal from the District's auditor, McCall Gibson Swedlund Barfoot Ellis, PLLC ("McCall Gibson"), related to the District's 2025 audit. He advised the estimated fee range to complete the audit was between \$27,000 and \$32,000 which was confirmed to be in line with recent years. No recommendation to change auditors was made at this time. After review, Mr. **Cone** made a Motion, seconded by Mr. **Clarke**, to approve the engagement of McCall Gibson for the 2025 audit as discussed. Thereafter, the Motion passed by a vote of 4 to 0.

TO CONDUCT ANNUAL REVIEW OF THE DISTRICT'S INVESTMENT POLICY AND TAKE ANY NECESSARY ACTION.

Mr. Coveler next presented the District's Investment Policy for review and renewal as required annually by law. He stated that no material changes were necessary, and requested approval of the policy as presented. After review, Mr. **Bollom** made a Motion, seconded by Mr. **Clarke**, to re-adopt the current policy as presented, naming Mr. **Bollom** as the District's Investment Officer. Thereafter, the Motion passed by a vote of 4 to 0.

TO REVIEW, DISCUSS AND TAKE ACTION REGARDING ESTABLISHMENT OF MINIMUM DISTRICT RESERVE FUNDS.

Mr. **Clarke** addressed concerns regarding the District's reserves, noting funds had fluctuated, and quoting suggestions from a recent University of Texas study based on three (3) other ESDs. Citing the dangers of complications from weather, politics, and economic failure, Mr. **Clarke** then made a Motion, seconded by Mr. **Cone**, to maintain a six (6) month minimum reserve, with monthly validation reports presented at Board meetings. Thereafter, the Motion passed by a vote of 4 to 0.

TO APPROVE THE MINUTES OF PRIOR MEETING(S).

The Board then reviewed the minutes of the December 15, 2025 meeting. After review, Mr. **Bollom** made a Motion, seconded by Mr. **Cone**, to approve the minutes as presented. Thereafter, the Motion passed by a vote of 4 to 0.

TO REVIEW, DISCUSS AND TAKE ACTION ON THE DEPARTMENT REPORTS.

Chief Mulligan presented the Department reports, noting that future reports would be prepared differently. After review, Mr. **Clarke** made a Motion, seconded by Mr. **Cone**, to approve the reports as presented. Thereafter, the Motion passed by a vote of 3 to 0, with Mr. **Bollom** abstaining.

TO REVIEW, DISCUSS AND TAKE ACTION ON SUBMITTALS OF THIRTY (30) DAY ADVANCE REQUEST(S) FOR NECESSARY PURCHASES RELATED TO THE PROVISION OF EMERGENCY SERVICES IN ACCORDANCE WITH THE CURRENT DISTRICT BUDGET.

No action was taken by the Board.

TO REVIEW, DISCUSS AND TAKE ACTION FOR THE SALE OR DISPOSAL OF OBSOLETE SURPLUS AND/OR SALVAGE PROPERTY PURSUANT TO TEXAS HEALTH AND SAFETY CODE §775.0735.

No action was taken by the Board.

TO REVIEW, DISCUSS AND ACT REGARDING PURCHASE REQUESTS AND REQUISITIONS, AND ACQUISITIONS, REPAIRS OR MAINTENANCE RELATED TO DEPARTMENT, FACILITIES, APPARATUS, VEHICLES, TECHNOLOGY, AND EQUIPMENT IN SERVICE TO THE DISTRICT.

No action was taken by the Board.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL OR TO DISCUSS SALES TAX MATTERS AS PERMITTED BY TAX CODE §323.3022.

The Board did not meet in Closed Session to consult with legal counsel.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS.

The Board did not meet in Closed Session to discuss personnel matters.

TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REGARDING REAL ESTATE MATTERS.

The Board did not meet in Closed Session to discuss real estate matters.

REVIEW AND TAKE ACTION ON DISTRICT REAL ESTATE MATTERS AND PERSONNEL MATTERS.

No action was taken by the Board.

DISCUSS ANY NEW ITEMS WHICH NEED TO BE ON THE AGENDA FOR THE SUBSEQUENT DISTRICT MEETINGS, INCLUDING THE REGULAR DISTRICT MEETING SET FOR FEBRUARY 16, 2026.

The Board then confirmed the next meeting date of Monday, February 16, 2026.

RECEIVE ANY ANNOUNCEMENTS FROM THE BOARD OF COMMISSIONERS OR THE DEPARTMENT STAFF.

When asked, Chief Mulligan stated the World Cup would be hosted in the summer, and support from every area service provider had been requested by the City of Houston, though the District's territory would also need coverage during that time. Monthly calls with the city were ongoing to address Department concerns leading to the event, and updates would be provided when they were available.

ADJOURNMENT.

There being no further business brought before the Board, Mr. **Clarke** made a Motion, seconded by Mr. **Cone**, to adjourn the meeting at 7:28 p.m. Thereafter, the Motion passed by a vote of 4 to 0.

The foregoing minutes were reviewed and approved by the Board of Commissioners on February 16, 2026.

By:



Ron Clarke
Board Secretary